

Marie Powers
Ashton Building Corporation
23 Smith Street
Boston, MA 02115
617.989.5555
Powersm1@wit.edu

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David Ortiz
Owner
Fritz Excavation Company
1567 State Street
Boston, MA 02115

Dear Mr. Ortiz:

As you know, I am the project manager for the Ashton Building Company, here in Boston. I hired your company to work on the sub-division project of 100 residential homes and 500 feet of new road. The workers on the job site are doing a wonderful job and I am greatly impressed with the quality of work being produced. However, I am not overly pleased with how the work is being done.

On any construction site, the workers must comply with the OSHA (Occupational Safety and Health Administration) Safety Regulations. I am afraid that some of your workers are not following these standards and could cause serious personal harm to themselves if they do not change their ways. Several workers have come to work dressed in shorts and take off their shirts. On a job site, pants are required to protect the body from falling debris and intense heat the machinery can give off. Others are not wearing their hard hats, complaining they are too uncomfortable. Though this may be true, hard hats need to be worn at all times. The most serious violation of the OSHA safety regulations occurred when the workers installed a pipe in a trench. No trench shield was used, which could have resulted in serious injury or death if the trench was to collapse. All these infringements of the OSHA need to be addressed.

As much as I am highly pleased with the work your company does, I may have to replace it with one that strictly adheres to the OSHA safety regulations. I would be disappointed to have to do this, but I cannot put the reputation of my company on the line. Not only is it putting my company's reputation at stake, but it is putting your company's reputation on the line, too.

I would greatly appreciate if you addressed these issues with your workers, as I do not want to discontinue contract. I love working with your company and feel we have established professional working relationships. Thank you for taking the time to do so.

Sincerely,

Marie Powers
Project Manager